



The District School Board of Collier County

Everglades City, Immokalee, Marco Island, & Naples, Florida

Regular School Board Meeting
September 10, 2013 - 4:00 p.m.
Dr. Martin Luther King, Jr. Administrative Center
5775 Osceola Trail - Naples, FL 34109

September 10, 2013 - Regular School Board Meeting

STATEMENT OF MEETING GUIDELINES: All electronic devices, such as pagers, cell phones, and any other wireless communication device, must be turned off while in the Board Room, as they may interfere with the television broadcast. Members of the public wishing to speak on any agenda item must complete a Speaker registration Card for the Board Secretary. No speaker shall indulge in personal attacks while speaking. All comments and questions are to be addressed directly to the District School Board. Members of the public who wish to address the Board regarding items not on the agenda may do so during Public Comments which will be heard not before 5:00 p.m. Speakers will be limited to three minutes unless granted additional time by the Chair. A yellow caution light will appear on the timer when one minute remains, and a red light will appear when the time expires. The Chair, with the consent of the Board, shall have the right to limit public debate on any agenda item. The Board Parliamentarian shall enforce the Meeting Guidelines.

Call to Order

1. [Call to Order](#)

Minutes: Mrs. Barbara Berry, Board Chair, called the meeting to order at 4:00 p.m.

Roll Call

2. [Roll Call](#)

Minutes: Roll was called by Jennifer Weimer. Mrs. Kathleen Curatolo was absent. All other members were present.

Statement of Meeting Guidelines

3. [Statement of Meeting Guidelines](#)

Minutes: Mrs. Barbara Berry read the Statement of Meeting Guidelines.

Pledge to the Flag/Moment of Silence

4. [Pledge to the Flag/Moment of Silence](#)

Minutes:

Dr. Kamela Patton, Superintendent, introduced the Boy Scout Flag Team Color Guard. The Pledge of Allegiance was led by Naples High School student and Boy Scout, Jon Poteet. After a moment of silence, a vocal ensemble from Barron Collier High School performed the National Anthem.

After recognizing the artwork of students at Golden Gate High School (GGH) through video vignette, students of GGH's string quartet performed.

Changes to the Agenda

5. [Changes to the Agenda](#)

Minutes:

Dr. Kamela Patton noted the following changes to the agenda:

- Addition of Item E2 to the Consent Agenda
- Item E1 was moved from Consent to New Business

Motions:

The Superintendent recommends approval of the changes to the agenda. - PASS

Vote Results

Motion: Pat Carroll

Second: Julie Sprague

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

Recognitions

6. [A1 HUSSC Awards](#)

Minutes:

Six Title I schools were recognized for excellence in nutrition and physical activity and received Healthier U.S. School Challenge (HUSSC) Gold Level awards. The program is sponsored by the USDA for schools that participate in the National School Lunch Program.

Mr. Joe Landon, Executive Director, Communications & Community Engagement, introduced Mr. Steve Horton, Deputy Director, USDA, Southeast Regional Office, who shared the background of the HUSSC Challenge. A banner, plaque, and \$1,500 was presented to each of the six schools.

- Pinecrest Elementary School
- Golden Gate Elementary School
- Golden Terrace Elementary School
- Mike Davis Elementary School
- Shadowlawn Elementary School
- Manatee Middle School

7. [A2 National School Lunch Week](#)

Minutes: Mr. Joe Landon introduced a video and proclamation recognizing National School Lunch Week, October 14-18, 2013.

Motions:

The Superintendent recommends that the Board recognize October 14-18, 2013, as National School Lunch Week. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

8. [A3 United Way Recognition](#)

Attachment: [091013_UnitedWay.pdf](#)

Attachment: [091013_UnitedWay-Signed.PDF](#)

Minutes: A video and proclamation were shared, recognizing the work of the United Way of Collier County. Mr. Joe Landon introduced Mr. Brandon Box, Campaign Chair and Board Member of the United Way of Collier County. Mr. Box thanked the numerous individuals involved in making United Way a success and talked about the impact the organization has on our community. United Way representatives and partner agencies were then recognized.

Motions:

The Superintendent recommends that the Board support and acknowledge the fine work of the United Way of Collier County and its member agencies. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

9. [A4 Disability History and Awareness Weeks](#)

Attachment: [091013_DisabilityAwarenessWeeks.pdf](#)

Attachment: [091013_DisabilityAwarenessWeeks-Signed.PDF](#)

Minutes: Mr. Joe Landon introduced a video and proclamation recognizing Disability History and Awareness Weeks.

Motions:

The Superintendent recommends the Board's support of Disability History and Awareness Weeks. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry	- Aye
Pat Carroll	- Aye
Julie Sprague	- Aye
Roy Terry	- Aye

Consent

Meeting Minutes

10. [July 16, 2013 - Special Legislative Session](#)

Attachment: [071613_Special Legislative Session.pdf](#)

11. [July 30, 2013 - Regular School Board Meeting](#)

Attachment: [073013_RBM Minutes.pdf](#)

12. [July 30, 2013 - Tentative Budget Hearing](#)

Attachment: [073013_Tent Budget Hearing Minutes.pdf](#)

13. [August 6, 2013 - Board Workshop Minutes](#)

Attachment: [080613_Board Workshop Minutes.pdf](#)

14. [August 13, 2013 - Regular Board Meeting Minutes](#)

Attachment: [081313_RBM Minutes.pdf](#)

Competitive Grants & Charter Schools

15. [B10 Mason Classical Academy Charter School Contract](#)

Attachment: [MCAFinal.pdf](#)

Facilities

16. [D51 GMP Direct Material Purchase and Sales Tax Reduction No. 1 Walk-in Freezer Cooler Replacement LPE](#)

Attachment: [Clar_DMP_LPE_9102013.pdf](#)

Attachment: [G701_LPE_09102013.pdf](#)

17. [D52 GMP Direct Material Purchase and Sales Tax Reduction No. 1 Serving Lines Replacement BCH](#)

Attachment: [Clar_DMP_BCH_9102013.pdf](#)

Attachment: [G701_BCH_09102013.pdf](#)

18. [D53 GMP Direct Material Purchase and Sales Tax Reduction No. 1 Serving Lines Replacement GCH](#)

Attachment: [Clar_DMP_GCH_9102013.pdf](#)

Attachment: [G701_GCH_9102013.pdf](#)

19. [D54 Guaranteed Maximum Price Construct Single Point of Entry EPE, MDE, PLE and PSE](#)

Attachment: [A105_SPOE_Gate_91013.pdf](#)

20. [D55 Guaranteed Maximum Price Construct Single Point of Entry LES, LOE, MES, VES, IMS and IHS](#)

Attachment: [A105_SPOE_Manh_91013.pdf](#)

Finance

21. [D170 June 2013 Budget Amendments](#)

Attachment: [Jun_FY13_Bud_Amend_N.pdf](#)

22. [D171 2012-2013 Annual Financial Report](#)

Attachment: [2013-13AnnualFinRpt.pdf](#)

23. [D172 Authorization to Surplus Equipment](#)

Attachment: [Surplus_List_1309.pdf](#)

24. [D173 2013-2014 5-Year District Facilities Work Program](#)

Attachment: [1314_5YrFacWorkProg.pdf](#)

Purchasing

25. [D200 Other Purchases #21-7/13 OEM Auto & Truck Parts & Accessories](#)

26. [D201 Other Purchases #20-7/13 Tyco Systems Inspections, Maintenance and Repair/ GCH, PME & PRH](#)

Attachment: [OP_20713.pdf](#)

27. [D202 Other Purchases #30-8/13 Pizza/Nutrition Services](#)

Attachment: [OP_30813.pdf](#)

28. [D203 Bid #32-8/13 Playground Equipment and Installation/VES](#)

Attachment: [BID_32813.pdf](#)

29. [D204 Other Purchases #33-8/13 Microsoft Tablets for On-Line Course Credit](#)

Support Services

30. [D100 FPL Photo Voltaic Array Projects](#)

Attachment: [FPL_Pilot_Proj_MES.pdf](#)

Attachment: [FPL_Pilot_Proj_LOE.pdf](#)

Attachment: [FPL_Pilot_Proj_GGE_N.pdf](#)

Attachment: [FPL_Pilot_Proj_MMS.pdf](#)

E. Legal Services

31. [E2 Letter of Agreement/Intergovernmental Transfer](#)

Attachment: [E2_LetterofAgreement.pdf](#)

F. Human Resources

32. [F1 Personnel Actions List 1309](#)

Attachment: [F1_Personnellist091013-090613.pdf](#)

33. [F20 2013-2014 Interim Compensation Schedule - Amendment #2](#)

Labor Relations & Legislation

34. [F90 Ratification of CCAEOCAP Collective Bargaining Agreement July 1, 2012 thru June 30, 2015](#)

Attachment: [OCAPAgreement.pdf](#)

35. [F91 Approval of 2012-13 Bonus for Non-Bargaining Unit Employees](#)

Attachment: [NonBargaining.pdf](#)

Approval of the Consent Agenda

36. [Approval of the Consent Agenda](#)

Motions:

The Superintendent recommends approval of the Consent Agenda as presented. - PASS

Vote Results

Motion: Julie Sprague

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

Unfinished Business

D. District Operations

37. [D240 Second Reading Adoption of School Board Policy 3430.07 Sick Leave Pool](#)

Attachment: [NEOLA 3430 07 R_826 \(2\).pdf](#)

Minutes:

Mr. Pat Corbett, Executive Director of NEOLA, Inc., provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Roy Terry

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

38. [D241 Second Reading Adoption of School Board Policy 5730 Equal Access for Non District Sponsored, Student Initiated Clubs and Activities](#)

Attachment: [NEOLA 5730r_8-16.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Julie Sprague

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

39. [D242 Second Reading Adoption of the School Board Policy 6210 Fiscal Planning](#)

Attachment: [NEOLA 6210_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague	- Aye
Roy Terry	- Aye

40. [D243 Second Reading Adoption of the School Board Policy 6334 Prequalification of Contractors for Educational Facilities Construction \(New\)](#)

Attachment: [NEOLA 6334 r_816.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption.	- PASS
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Vote Results

Motion: Roy Terry

Second: Pat Carroll

Barbara Berry	- Aye
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Pat Carroll	- Aye
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Julie Sprague	- Aye
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Roy Terry	- Aye
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41. [D244 Second Reading Adoption of the School Board Policy 6530 Reemployment Assistance](#)

Attachment: [NEOLA 6530r_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption.	- PASS
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Vote Results

Motion: Julie Sprague

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

42. [D245 Second Reading Adoption of the School Board Policy 6830 Audits](#)

Attachment: [NEOLA 6830_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Pat Carroll

Second: Julie Sprague

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

43. [D246 Second Reading Adoption of the School Board Policy 8350 Confidentiality](#)

Attachment: [NEOLA 8350_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Roy Terry

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

44. [D247 Second Reading Adoption of the School Board Policy 8405 School Safety](#)

Attachment: [NEOLA 8405_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

45. [D248 Second Reading Adoption of the School Board Policy 8415 Emergency and Crisis Management](#)

Attachment: [NEOLA 8415_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:
This is the second reading prior to final adoption. - PASS

Vote Results
Motion: Julie Sprague
Second: Pat Carroll

Barbara Berry	- Aye
Pat Carroll	- Aye
Julie Sprague	- Aye
Roy Terry	- Aye

46. [D249 Adoption of the School Board Policy 8452 Use of Automated External Defibrillators \(AED\)](#)

Attachment: [NEOLA 8452_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:
This is the second reading prior to final adoption. - PASS

Vote Results
Motion: Roy Terry
Second: Julie Sprague

Barbara Berry	- Aye
Pat Carroll	- Aye
Julie Sprague	- Aye
Roy Terry	- Aye

47. [D250 Second Reading Adoption of the School Board Policy 8510 Wellness](#)

Attachment: [NEOLA 8510 8-27-2013 \(2\) - Wellness policy.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Roy Terry

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

48. [D251 Second Reading Adoption of the School Board Policy 8600.04 Bus Operator Qualifications, Certification, Discipline and Termination](#)

Attachment: [NEOLA 8600_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Julie Sprague

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

49. [D252 Second Reading Adoption of the School Board Policy 8645 Use of School Buses](#)

Attachment: [NEOLA 8645_813.pdf](#)

Minutes:

Mr. Corbett provided an overview of the board policy revisions and answered any questions by the Board.

Motions:

This is the second reading prior to final adoption. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

50. [D253 CCPS FY11-FY13 District Strategic Plan](#)

Minutes: Dr. Kamela Patton thanked the staff who worked so diligently on

the Strategic Plan over the last three years. She then introduced Mr. Jamie Briggs, Coordinator, Research & Program Evaluations, who presented the closeout of the FY11-FY13 District Strategic Plan.

Motions:

The Board approves the closeout of the FY11-FY13 District Strategic Plan. - PASS

Vote Results

Motion: Roy Terry

Second: Julie Sprague

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

New Business

B. Curriculum & Instruction

51. [B50 Race to the Top-District Grant Application Executive Summary](#)

Attachment: [RACE TO THE TOP- DISTRICT \(RTT-D\) Board Presentation September 10 2013 A 291 FINAL.pptx](#)

Attachment: [FINAL EXECUTIVE SUMMARY RTT-D August 30 2013.pdf](#)

Minutes:

Dr. Maria Torres, Director of Competitive, Federal & State Grants, provided an overview of the Race to the Top grant application, which is to be submitted on October 3, 2013, upon Board approval. Dr. Kamela Patton noted that the grant is an opportunity to bring in additional funding and is not tied to the new Common Core Standards. If the District receives funding, the grant would be implemented in January 2014. Board questions were then answered by Dr. Torres.

Motions:

The superintendent, Kamela Patton, Ph.D., recommends approval of the Race to the Top-District grant application as it will be beneficial to the students in Collier County Public Schools. - PASS

Vote Results

Motion: Julie Sprague

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

D. District Operations

52. [D101 PES Cell Phone Tower Information Discussion](#)

Minutes:

Dr. Kamela Patton noted that this is an informational discussion due to the recent activity surrounding the new cell phone tower at Poinciana Elementary School (PES). She introduced Mr. Tom Conrecode, Executive Director of Support Services, who shared history and information surrounding the use of communication towers in the School District. Mr. Conrecode then specifically addressed the history of the new PES cell phone tower, which was constructed in August 2013.

Mr. Conrecode introduced Mr. Arthur Peters, a professional engineer in Florida and Life Member of the Institute of Electrical and Electronics Engineers. Mr. Peters shared information regarding radio frequency limitations. As an expert in his field, he noted that this particular tower is not believed to be an environmental issue or an issue of safety.

Members of the public were then asked to share their comments regarding this item. Numerous residents, parents, and citizens shared their concerns for the safety of the tower at PES. A petition was presented to Ms. Jennifer Weimer, Board Secretary, for the Board's review.

The Board plans to review further evidence as to how the information was presented to the PTO at PES and also collect further information on policies regarding cell towers and what other districts are doing. Dr. Patton noted that the cell phone tower is currently not operational and will not be activated prior to the winter break in December.

The Board will have a follow-up discussion at the October 15th meeting which will be held at Immokalee High School. Dr. Patton informed the public that the School Board sets its annual meeting calendar in November

of each year. Thus, in November of 2012, the Board voted to hold its October 2013 meeting in Immokalee as is customary.

E. Legal Services

53. [E1 Resolution 13-02 Adopting Local Mitigation Strategy](#)

Attachment: [Resolution 13-02_LMS.pdf](#)

Minutes:

Dr. Kamela Patton introduced Resolution 13-02 which was developed in order for the District to be eligible to receive grants under the FEMA hazard mitigation assistance program. Mr. Jon Fishbane, District General Counsel, shared two recommended changes from Mrs. Pat Carroll.

The Board agreed to bring back the amended resolution for approval at the October 15, 2013, School Board Meeting.

Motions:

The Superintendent recommends this item be tabled. Resolution 13-02 will be revised as suggested and brought to the Board for approval at the October 15, 2013, School Board Meeting. - PASS

Vote Results

Motion: Pat Carroll

Second: Julie Sprague

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

Labor Relations & Legislation

54. [F92 GFCSB Proposed 2014 Legislative Program](#)

Attachment: [Memo_GFCSB.pdf](#)

Attachment: [Annotated_leg_goals.pdf](#)

Attachment: [Proposed_leg_goals.pdf](#)

Attachment: [Annotated_leg_issues.pdf](#)

Attachment: [Proposed_leg_issues.pdf](#)

Minutes:

Mr. Roy Terry, School Board Member, shared information from the Greater Florida Consortium meeting he attended on August 23, 2013, with Mr. Ian Dean and Mr. Vernon Pickup-Crawford.

Mr. Ian Dean, Executive Director of Human Capital, gave an overview of the two documents being presented for Board approval and introduced Mr. Vernon A. Pickup-Crawford, Legislative Liaison, Schoolhouse Consulting Group, Inc., to answer Board questions. Board discussion ensued. It was noted that items can be readdressed at upcoming meetings of the Consortium.

Motions:

The Superintendent recommends that the Board approve the Proposed Greater Florida Consortium of School Boards' 2014 Legislative Program which includes both the priority goals and additional issues documents. - PASS

Vote Results

Motion: Pat Carroll

Second: Roy Terry

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

Public Comments

55. [Public Comments](#)

Minutes:

Public comments were shared by the following:

- Jim Flagler, a Collier County resident and founder of a local non-profit, shared his appreciation for the service of the School Board members. He would like to be a

liaison between the Board and the public.

- Denise Rubiano, a current teacher, shared her frustration with baseline testing and her concern with the lack of student literacy due to numerous changes in curriculum.

School Board Comments

56. [School Board Comments](#)

Minutes:

Ms. Sprague acknowledged the recent CCAEOCAP collaborative agreement. Rather than differentiating their salaries by percentage, the group decided to pool their money to share equally. She would like to see more of those types of collaborations.

Mrs. Carroll thanked the Naples Zoo and the National Geographic Emerging Explorer Program for the live webcast for all 4th grade students, noting the importance of such partnerships.

Mr. Terry congratulated everyone on a smooth opening of schools. He is looking forward to a great school year.

Mrs. Berry commended Gulf Coast High School for ensuring the safety of everyone attending the football game last Friday. Due to the weather, visitors and students had to be ushered inside for safety which was handled with great efficiency. Dr. Patton noted that this is due to our Thor Guard Warning System, which picks up lighting ahead of time, and thanked the Board for being proactive in approving this technology.

Report of the School Board Attorney

57. [Report of the School Board Attorney](#)

Minutes: There was no report by the School Board Attorney.

Superintendent Comments

58. [Superintendent's Comments](#)

Minutes:

Dr. Patton expressed her satisfaction with the opening of schools. Parents have shared positive feedback concerning the mental health awareness video shown at each schools' Back-to-School Night.

Regular School Board Meeting
September 10, 2013 - 4:00 p.m.
Dr. Martin Luther King, Jr. Administrative Center

Six Town Hall Meetings are scheduled throughout September and October from 6:00-7:00 p.m. Questions for the Town Hall Meetings may be submitted through the District website. Dr. Patton shared the following meeting schedule:

- September 16th - Everglades City School
- September 26th - Immokalee Technical Center
- October 1st - Tommie Barfield Elementary School
- October 10th - Golden Gate High School
- October 14th - Barron Collier High School
- October 28th - Gulf Coast High School

The District's celebration of STEM (science, technology, engineering, and math) will be held the second week of October, leading up to the annual STEM conference on October 12th.

Dr. Patton also noted that October's board meeting was moved from October 8th to October 15th earlier in the year.

Adjournment

59. [Adjournment](#)

Minutes:

At 5:41 p.m., Mrs. Barbara Berry, Board Chair, requested a brief recess to ensure that the Final Budget Hearing began at its time of 5:45 p.m. (Time Certain). The School Board Meeting resumed at 6:05 p.m.

Mrs. Barbara Berry requested a motion to adjourn the meeting at 8:08 p.m.

Motions:

Motion to adjourn. - PASS

Vote Results

Motion: Julie Sprague

Second: Pat Carroll

Barbara Berry - Aye

Pat Carroll - Aye

Julie Sprague - Aye

Roy Terry - Aye

Regular School Board Meeting
September 10, 2013 - 4:00 p.m.
Dr. Martin Luther King, Jr. Administrative Center

*The Asterisk indicates that additional written supportive material is available in the Board Offices. IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE SCHOOL BOARD WITH RESPECT TO ANY MATTER CONSIDERED, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND, THEREFORE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE. THE RECORD MUST INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. PUBLIC PARTICIPATION - The District School Board of Collier County welcomes public comment on any agenda item. You are requested to keep comments brief and concise and to avoid repetition of the remarks of others. The Board reserves the right to limit the time for public comment. Please complete a Speaker Registration Card available at the table upon entry into the Board Room. The card is to be given to the District General Counsel to ensure correct spelling of your name in the minutes. The Chair will recognize you, normally after Board discussion, and request that you come to the podium and state your name for the record. Our meetings are televised live and are audio-recorded. Please Note: If interpreters are needed, please contact the Department of Communications & Community Engagement at (239) 377-0180 at least three days prior to the meeting. The Board Packet, which includes backup information and recommendations for each item on the agenda is available on the district web site at www.collierschools.com. For additional viewing options, please contact the Department of Communications & Community Engagement at (239) 377-0180.